

Meeting Minutes

J.W. Dobbs Elementary
Date: September 18, 2019
Time: 3:45
Location: Media Center

I. Call to order: A meeting of J.W. Dobbs Elementary GO Team was held at the Media Center on September 18, 2019. Call to order was at 4:18 p.m.

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Tiffany Ragin	present
Parent/Guardian	Juanita Jones	present
Parent/Guardian	Sharon York	present
Parent/Guardian	vacant	
Instructional Staff	Chiquita Puckett	present
Instructional Staff	Kristall Manns (voted in 9.18.19)	present
Instructional Staff	Sonja Jordan (voted in 9.18.19)	present
Community Member	vacant	
Community Member	vacant	
Swing Seat	vacant	

Other attendees included: Chaundra Gipson, Quanlyn McIntyre

Quorum Established: Yes

I. Action Items

- a. **Approval of Agenda:** Motion made by: **Ms. Puckett**; Seconded by: **Ms. Jones**
Members Approving: 3 (current members only)
Members Opposing: 0
Members Abstaining: 0
Motion [Passes/Fails] Passes

b. Fill Vacant Positions

Vacant Position:	Staff
Nominee's Name:	Sonja Jordan
GO Team Members In favor	3

Meeting Minutes

GO Team Members Opposed	0
GO Team Members Abstaining	0

Vacant Position:	Staff
Nominee's Name:	Kristall Manns
GO Team Members In favor	3
GO Team Members Opposed	0
GO Team Members Abstaining	0

c. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	Celeta Thomas-Watson
GO Team Members In favor	5 (current and newly voted- in members)
GO Team Members Opposed	0
GO Team Members Abstaining	0

d. **Fill Open Swing Seat**

Open Position:	Swing Seat
Nominee's Name:	Kenetta Cook
Nominated by	Tiffany Ragin
GO Team Members In favor	4 (current and newly voted- in members)
GO Team Members Opposed	1 (current and newly voted- in members)
GO Team Members Abstaining	0

Meeting Minutes

Open Position:	Swing Seat
Nominee's Name:	Cynthia James
Nominated by	Juanita Jones
GO Team Members In favor	1 (current and newly voted- in members)
GO Team Members Opposed	4 (current and newly voted- in members)
GO Team Members Abstaining	0

SWING SEAT RESULT: Kenetta Cook

- e. **Approval of Previous Minutes: *List amendments to the minutes:***
 Motion made by: [Ms. Puckett](#); Seconded by: [Ms. Jones](#)
 Members Approving: 5
 Members Opposing: 0
 Members Abstaining: 0
 Motion [\[Passes/Fails\]](#) passes

- f. **Election of Officers**
*Ms. Puckett made a motion that we table the election of officers until the next scheduled meeting when all members have an opportunity to be present.
 The motion was seconded by Ms. Jones.*

- g. **Review and Approve Public Comment Format**

ARTICLE III: GO TEAM MEETINGS

Section 3.4. Public Comment. Opportunities for public comment shall be provided at least four (4) times in a school/fiscal year and noted on the meeting agenda. Public comment opportunities are available for GO Teams to hear from interested members of the community. GO Team members will not provide responses or engage in direct conversation during meetings. Each GO Team may determine a consistent method for receiving public comments and for parents and other citizens to sign up to address the team, provided that the team offer at least 20 minutes of time to the public to make comments, when available, and that the public receive at least 2 business days' notice of the protocol for signing up to speak.

The J.W. Dobbs GO Team welcomes and encourages citizens to attend its meetings to become better acquainted with the programs of Dobbs and the role of the GO Team. Unless otherwise provided by law, the GO Team meetings are open to the public. Citizens are welcome to attend the meetings but must refrain from interrupting or distracting the GO Team proceedings.

For those people wishing to provide comment, designated time periods for public comment are identified on each agenda

Twenty minutes have been allocated for public comment at the end of the GO Team meeting agenda.

Persons wishing to comment must sign up on the meeting day.

- Sign –up sheets will be available from 3:50pm – 4:10pm
-
- Individuals wishing to make comment may only sign up once and may not yield to another person.

(A sign-up sheet will be available at the door and must be used by any person who wishes to speak during the public comment period.)

- Each speaker will be granted two minutes to make comment.
- The timekeeper will hold up a red card to give the speaker a 30 second warning.
- A timer will sound off once the two minutes has ended.

(At the close of the two (2) minute period, the speaker will be asked to take their seat so that others identified on the sign-in sheet can be provided an opportunity to speak.)

At the end of the public comment period, the period will be closed and the GO Team will move on to the next agenda item.

Motion to adopt made by: [Ms. Puckett](#); Seconded by: [Ms. Manns](#)

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails] Passes

- h. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

Ms. Puckett made a motion that setting the meeting dates for the rest of the school year be tabled until the next meeting when more members will be present to give their input. The motion was seconded by Ms. Manns. There were 5 in favor, 0 opposed, 0 abstaining. A motion was made by Ms. Jordan to set the next meeting date for October 17, 2019 at 3:45. A second was made by Ms. Manns. There were 5 in favor, 0 opposed, 0 abstaining.

- i. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

A motion was made by Ms. Jordan that will table the discussion of setting GO Team Norms until more members are present at the next meeting. The motion was seconded by Ms. York. There were 5 in favor, 0 opposed, 0 abstaining.

II. Discussion Items

a. Communication Items

Ms. Ragin reminded staff and parents of the communication platforms available this year- school website, parent conferences, school Twitter account, parent liaison, emails, Remind 101

III. Information Items

a. Principal's Report

1. Data Conversation- Ms. Ragin shared Dobbs progress and content mastery percentages. We earned 81% progress points and 7% content mastery. We have some work to do in students mastering the standards but students are making progress. We also looked at ELA, Math, Science, and Social Studies achievement levels from GMAS and compared from 2018 to 2019 for 3rd through 5th grades. ELA moved from 15% to 17% proficient or above; Math 10% to 16% proficiency or above; Science 18% to 22%; Social Studies 9% to 3%. We looked at attendance data. Our attendance rate was 99.5%. Our suspension rates went up from last year but there were extreme behavior circumstances with our fourth and fifth grade student that needed to be controlled. The latest climate rating of 3.0 was from 2018. We do not have our 2019 rating. Our goal is to be a 5 star school.

2. New for Dobbs- Ms. Ragin spoke of the changes to teacher's schedules for this year, particularly our planning structure. Teachers have a 90 minute Math block, 120 minutes for Reading/ELA. This will allow implementation of a new reading program, Fontus and Pinell that will have a more focused approach. Changes to the teacher's planning include one 90 minute block were as it use to be broken into (2) 45 minute blocks.

3. Leveling Information- We earned 2 additional staff, one that starts on Monday, however, one candidate resigned. Fifth grade needed an additional staff support due to higher enrollment and lower data.

IV. Announcements

V. Ms. Puckett handed out one announcement concern South Atlanta Cluster Conversation to be held at Long Middle School on September 24, 2019 at 6 p.m.

VI. Adjournment

Motion made by: Ms. Puckett; Seconded by: Ms. Jordan

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails] Passes

ADJOURNED AT 5:15 p.m.

Minutes Taken By: Chiquita Puckett **Position:** Secretary **Date Approved:**

Meeting Minutes